

LOGISTICS SERVICES DIVISION  
WEEKLY REPORT  
PERIOD ENDING 9 MARCH 1983

I. Progress Report on Tasks Assigned by the DCI/DDCI:

No items this reporting period.

II. Items/Events of Major Interest:

1. Interior Design: In response to a request for a suitable work of art to decorate the central area of the Headquarters Library, an oriental scroll was identified in the foreign gift storage area at Archives. After approval by the Library Staff and the Fine Arts Commission, this Chinese scroll entitled, "The Vast Misty Mountains" was restored and then hung in the Library on 3 March 1983.

2. Language Promotion Week: In support of the Language School Program to promote foreign language study, an area has been set up in the 1J corridor of Headquarters Building for the week of 7 March 1983. Tables, chairs, easels, and video support services have been provided.

3. Special Requirement: In support of a special requirement for LA Division, renovation work began on 8 March 1983 in Rooms 2C17 - 2C29 Headquarters. The work will be completed on 11 March 1983.

4. Headquarters Shower Room: As part of the semiannual maintenance procedure, all internal parts in the single lever shower controls were replaced on 3 March 1983.

5. Water Pressure  On 3 March 1983 it was reported that the water pressure was extremely low in the sinks and the

showers. After checking, it was determined that the filter screens in the spigots and the shower heads were clogged with debris. They have been cleaned and are now functioning properly.

6. Office Construction: The drawings are complete to modify raised flooring and construct a three man office in rooms 166-123, P&PD Building. Drawings were sent to Space Maintenance and Facilities Branch on 1 March 1983.

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7.  Building Renovations: Construction by Gates Hudson to renovate the second floor,  Building, OF/CSAD, is approximately 20 percent complete. Date of completion is expected the end of March 1983.

8. ODP Relocation: Working drawings are complete to relocate ODP personnel from Room GE64 Headquarters Building to Room 1112 Ames Building. This will free the last area for SAFE II construction. A letter to Dominion Management was issued for a cost estimate for electrical work.

9. DDO Renovation: Priority renovation in Rooms 2C19-2C29 for DDO task force are due to be completed 11 March.

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11. Hammermill: The Hammermill and incinerator are currently inoperative; action has been taken to make the repairs. Two SOMAT machines have been shut down to repair a motor and electrical wiring in the extractor room.

III. Significant Events Anticipated During the Coming Week:

No items this reporting period.

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Chief  
Logistics Services Division